

**APPLICATION FOR USE OF SWASEY PARKWAY
EXETER, NH**

Application Date: _____

Application is hereby made for the privilege of using Swasey Parkway on the following date: (date of event)
_____ for the hours of _____ to _____.

Name of Applicant or Organization: _____

Address of Applicant: _____

Contact Person: _____

Phone: _____ Cell: _____

Please provide a phone number for the contact person on the day of the event in case there is an issue requiring the Trustees to contact that person: _____

Expected number of participants: _____

Will admission be charged: _____ If so, how much: _____

Will electricity be needed: _____ Will the event have a tent with stakes: _____ (see below for tent fees)

Please describe your event, including any details you feel the Trustees should take into consideration in granting this application: _____

Permit Fees: A non-refundable fee of \$25 per day, \$100 per week or \$250 per year is required at the time of application. Additional fees include: \$35 for events that require electricity, \$160 fee is required for events that will have a tent with tent stakes, which covers the cost of having underground electrical and irrigation systems marked prior to tent construction. This tent fee is negotiable to \$80 depending on placement of the tent. Checks are to made payable to Swasey Parkway.

I have read the rules and regulations governing the use of Swasey Parkway and pledge that the organization and/or individuals for which this application is intended will faithfully execute those rules and assume total responsibility in connection therewith. I also understand that if my request requires the Swasey Parkway road to be closed, I need to obtain approval from the Board of Selectmen.

Applicant Signature: _____ Date: _____

Mail your application with your check to one of the following Trustees:

Jay Perkins, 7 Little Pine Lane, Exeter, NH 03833 - for questions call Jay at 512-1974
Don Clement, 5 Thelma Drive, Exeter, NH 03833 – for questions call Don at 778-0238
Gerry Hamel, 17 Little Pine Lane, Exeter, NH 03833 – for questions call Gerry at 770-7210

**APPLICATION FOR USE OF SWASEY PARKWAY
EXETER, NH**

This application conforms to the adopted policies of the Swasey Parkway Trustees and is hereby approved, subject to the following exceptions, stated as follows:

Fee received: \$_____ Cash _____ or Check Number: _____ Trustee initials: _____

This application must be approved by at least two (2) Trustees:

Date: _____ Trustee: _____

Date: _____ Trustee: _____

Date: _____ Trustee: _____

Rules and Regulations Governing the Use of Swasey Parkway

The trustees of the Swasey Parkway of the Town of Exeter are pleased to cooperate and extend to the public the use of these facilities. In return, the Trustees expect the property to be respected and protected from any damages. This form explains the rules and regulations under which its use is made possible and clarifies the responsibilities of the Trustees of Swasey Parkway and or the organization utilizing public facilities.

1. Application for the use of the facilities shall be made in writing to the Trustees of Swasey Parkway at least 10 days in advance of the event.
2. The carrying or consumption of alcoholic beverages, the use of profane or objectionable language and disorderly conduct is prohibited. Those violating such prohibition will be ejected from the premises and could face a fine.
3. Organizations or groups using the facilities shall see that all persons are completely out of the park area within the time specified in the approved application. No outdoor activity shall continue past 10 p.m. unless approved by the Trustees.
4. No signs, posters, exhibits, decorations of any kind shall be hung in or about the park area which would in any way mar or deface the same. Public address systems are prohibited unless approved in writing by the Trustees.
5. The applicant organization shall be responsible for any damage to property resulting from its use thereof, whether by accident or otherwise, and shall pay the entire cost of damages.
6. No charges for admission made me made unless first approved in writing by the Trustees. If electricity is required there will be a \$35 fee charged to the applicant. If a tent with stakes is to be erected, a fee of \$160 will apply that covers the cost of marking underground electric and irrigation systems.
7. Any damages to the property or any injury to any person must be reported to the Trustees within 24 hours of said occurrence.
8. No permission shall be granted to any organization that discriminates due to race, color, creed, religion or geographical residency in Exeter.
9. No solicitation of funds shall be permitted unless first approved in writing by the Trustees.
10. The Trustees, at any time, reserve the right to change or amend the foregoing regulations or to withdraw from any organization or person the privilege of using said park facilities all within its discretion.
11. Parking of motor vehicles and trailers on the grass is prohibited unless approved by the Trustees.
12. Should the Parkway need to be closed off for the event requested, the applicant needs to file a separate permit before the Exeter Board of Selectmen. That permit can be obtained at the Town Offices and should be returned to those offices, not with the application for use of Swasey Parkway.