

## Town of Exeter New Hampshire 2010 Building Permit Information

Building permits serve as formal and legal permission for homeowners and contractors to start any residential or commercial construction projects. The issuance of a building permit indicates that applications and plans for new construction, remodels, renovations, additions, electrical services, plumbing services and other types of construction-related projects have been approved by local government officials and that the plans comply with mandated building codes and zoning laws.

The procedure for obtaining a building permit in the Town of Exeter, New Hampshire begins with the building permit application. Applications can be obtained through the Exeter Planning & Building Department. The applications need to be filled out completely and overviewed by the Planning & Building department staff. Fees for the building permit are collected when the application and any accompanying materials (ie. plans, sketches, manufacturers specifications etc.) are submitted to the Planning & Building department. The applications are then forwarded to the Town of Exeter Building Inspector for review and subsequent approval, denial or request for additional information. Once approved, the application is processed and a yellow permit card is issued to the applicant to be placed at the construction site. Contractors or Homeowners are then responsible for notifying the Building department when they are ready for inspections (as outlined on the permit card) and when the projects are completed. Construction projects are not to begin without a yellow permit card having been issued.

Building permit applications can be filled out in the Planning & Building office, or taken and returned when completed. Electrical, Plumbing and Gas applications must be filled out in the office and the applicants need to bring applicable licenses.

The fees for obtaining a building, electrical, plumbing or gas permit include a five (5) dollar per thousand fee (based on the estimated costs of materials and labor to complete the project) for residential work or a seven (7) dollar per thousand fee for commercial work and a twenty five (25) dollar processing fee for residential work or a one hundred and twenty five (125) dollar processing fee for commercial work. All fees need to be collected before issuance of the yellow permit card.

The Exeter Planning & Building department is open Monday through Friday from 8:00 A.M. to 4:30 PM. Please feel free to contact the office with any questions you may have in regard to obtaining a building permit and/or if you have any construction related questions. The Planning & Building department telephone number is 778-0591 ext. 112.